

Campbellton Neighbourhood Association

Board Minutes

January 20, 2016

Brian Shaw called the meeting to order at 4 p.m. at the Mackie Research boardroom.

Attendance: Executive Members; Brian Shaw, Ann Hazlett, Laura Twigg, Kealy Donaldson, Director: Penny Roberts, Steering Committee Member; Gary Jones.

Gary Jones will know in a few weeks if he will be able to sit as a Board Member for the CNA.

Treasurer's Report:

The 2015 Financial Report was presented by Treasurer Ann Hazlett. Changes will be coming to the report as Donations in Kind have not been recorded yet. An updated 2015 Financial Report will be presented at the next meeting.

Budget estimates for fiscal year 2016 was presented by Kealy. After discussion, it was decided that a Finances Subcommittee would be formed consisting of Kealy, Penny and Ann. They will have their first meeting after the 2015 financial statements have been completed.

Correspondence:

E-mail received from Ed Ivanisko. Brian will organize a meeting between himself, Ross, and Mr. Ivanisko.

(Ross Sharp and Brian met with Ed Ivanisko on Feb.17<sup>th</sup>,2016 in the Mackie Research boardroom to discuss Mr. Ivanisko's issues with the Myrt Thompson project. His email expressing his concerns are on file. He will likely attend the council meetings to express his views regarding this project and was informed that no final decisions have been made.)

Garden Report:

Ann presented an update on the Community Garden. There have been enough requests for plots to proceed with Phase 2 of the garden. Moved by: Laura Seconded by: Kealy: Result: Carried

THAT Phase 2 of the Campbellton Community Garden will be completed in 2016.

A budget will be needed for the project and Ann will ask for members of the garden to assist Brian with the planning phase of the expansion. Kealy has contacted Jesse at White's Mill and he is willing to provide the milled boards again once we supply him with the wood. As Stacey is no longer employed at Interfor, we are unsure if they will assist this year. Brian will contact them to find out.

Website:

Brian will be contacting Gilles Toupin for a progress report. The site is due to be online by the end of January. There is approximately \$150 owing to get the web site completed.

Entrance Feature:

There is nothing new to report on this project. We are waiting to hear from Drew at the city regarding this.

Streetlights Update: 18 out of 56 streetlights have been installed to date.

#### Myrt Thompson Trail and River Access Project:

A report on this project was deferred as Ross Sharp had to step down as a director due to current commitments.

#### Communications:

A request will be made for volunteers to write in the CR Mirror. John Twigg's assistance with this will be greatly missed. The possibility of having a monthly garden update was mentioned.

#### Fund Raising:

After discussion, it was decided to form a Corporate Membership Committee consisting of Jonathan Calderwood, Gary Jones and chair Jen Olsen. They will devise a membership fee structure.

#### VIU Update:

There is no update yet.

#### Presentations to City Hall:

On January 26, 2016 Brian and Ross will be making the next presentation to City Council on the Myrt Thompson Trail Project. The City has budgeted \$7,500 for the VIU, Myrt Thompson, Spruce Street and waterfront presentations. The Spruce Street Project is the main focus now for the CNA.

#### Gala at Eagle's Hall:

There has not been much progress on this yet. A possible date is March 19<sup>th</sup> or potentially in April. With Easter and March break both occurring in March, it may be better to hold it in April. Kealy and Laura will be working on this.

#### Emails from John Twigg:

Two emails were received from John; one requesting full payment for the video project and one with five offers for services and fees associated with them. It was decided that Gilles Toupin should have all the information he requires to complete the web site so John's services should not be needed for this. The CNA is going to try to locate volunteers to write the columns in the CR Mirror so that paying for this will not be necessary. It is our intention to rely on volunteers to maintain the web site content and updates. An email is to be sent to John informing him that a Membership Committee has been formed and that a commission for sales of memberships and advertisements is acceptable. These decisions were approved by the Board with one abstention.

As the video reimbursements were dealt with in two previous meetings, with John being informed at the January 7, 2016 Board Meeting that this issue is now considered closed by the CNA, it was decided that Ann would compose a letter to John, forward it to Brian for review, and Brian would email it to John. Passed unanimously with two abstentions.

Boundary Changes Coming: Gary informed the board that changes are coming to the VIREB boundaries of Campbell River and Campbellton now has its own official designation on the new maps.

The meeting was adjourned at 5:35PM PM with the next meeting scheduled for February 17, 2016. (This meeting was moved forward to February 24, 2016 @ 4:00PM at the Mackie Research Board Room)